



Facility

Name: *Clovis Head Start* **License Number:** *112349*
Address: *901 N. MLK Blvd., Clovis, NM 88101*
Phone: *5757636443* **Fax:** **E-mail:** *Lwallace@epcaa.org*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *03/01/2018* **Expiration Date:** *02/28/2019*

Capacity

Over Age 2: *111* **Under Age 2:** *35* **Night Care:** *0* **Playground:** *85*
Square Footage: *5110*

Census

Over 2: *57* **Under 2:** *9*

Classrooms

Number of Classrooms: *8*

Days and Hours of Operation

Monday <i>7:45 AM - 5:15 PM</i>	Tuesday <i>7:45 AM - 5:15 PM</i>	Wednesday <i>7:45 AM - 5:15 PM</i>	Thursday <i>7:45 AM - 5:15 PM</i>	Friday <i>7:45 AM - 5:15 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *12/07/2018* **Time In:** *1:00 PM* **Time Out:** *3:10 PM* **Purpose:** *Annual*

Licensing:

- **8.16.2.11 A Types of Licenses** *Compliance*
- **8.16.2.11 B Renewal of License** *Compliance*
- **8.16.2.11 D Non-transferable Restrictions of License** *Compliance*

Licensing Actions and Administrative Appeals:

- **8.16.2.12 A, K, M Licensing Actions and Administrative Appeals** *Compliance*

Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
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Complaints:

8.16.2.18 D Complaints	Compliance
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Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements	Compliance
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8.16.2.21 B Capacity of Centers	Compliance
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8.16.2.21 B (3)c Capacity of Centers	Compliance
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8.16.2.21 C Incident Reporting Requirements	Compliance
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Administrative Requirements for Centers:

8.16.2.22 A Administrative Records	Compliance
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	Compliance
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8.16.2.22 C Policy and Procedures	Compliance
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8.16.2.22 D Family Handbook	Compliance
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8.16.2.22 E Children's Records	Compliance
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8.16.2.22 F Personnel Records	Compliance
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8.16.2.22 G Personnel Handbook	Compliance
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Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements	Compliance
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8.16.2.23 B Staff Qualifications and Training	Compliance
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8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance
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Services and Care of Children in Centers:

8.16.2.24 A Guidance	Compliance
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8.16.2.24 A1 Guidance	Compliance
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8.16.2.24 B Naps or Rest Period	Compliance
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8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
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8.16.2.24 D Diapering and Toileting	Compliance
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Services and Care of Children in Centers: *(continued)*

8.16.2.24 E Additional Requirements for Children with Special Needs	<i>Compliance</i>
8.16.2.24 F Additional Requirements for Night Care	<i>Compliance</i>
8.16.2.24 G Physical Environment	<i>Compliance</i>
8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wading and Water	<i>N/A</i>
8.16.2.24 L Field Trips	<i>Compliance</i>

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements	<i>Compliance</i>
8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 B3 Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>
8.16.2.26 C Medication	<i>Compliance</i>

Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers	<i>Compliance</i>
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Transportation Requirements for Centers:

8.16.2.28 A-H Transportation Requirements for Centers	<i>N/A</i>
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Building, Ground and Safety Requirements for Centers:

8.16.2.29 A Housekeeping	<i>Compliance</i>
8.16.2.29 B Pest Control	<i>Not Inspected</i>

Building, Ground and Safety Requirements for Centers: *(continued)*

8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	Compliance

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Nicholas Conde*



Facility Representative: *Nicole Marez Linsey Marler*